Please return this form to the ICA secretariat:

Mrs Dana Vylupkova

Association for European Life Sciences Universities (ICA),

c/o International Relations Office,

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Czech Republic

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| --- | --- | --- |
|  | Contact Information |  |
| Institution Legal name:  |  |  |
| Institution English name |  |  |
| Institution Acronym |  |  |
| College/Faculty/ as appropriate |  |  |
| Address:  |  |  |
| Post Code City: |  |  |
| Country:  |  |  |
| VAT number:  |  |  |
| Telephone: |  |  |
| Website URL |  |  |
| Who should the ICA membership subscription invoice be sent to? (please, indicate) | Head – Key Contact – External Office |
| **TITLE AND NAME OF THE HEAD OF THE ORGANISATION relating to ICA’s disciplines****This person is referred to as the Institutional Contact for ICA.** This person will receive information about ICA’s events and activities. In addition, this person has the right to vote at the ICA General Assembly Representing his/her Institution. This person can give a proxy to someone else to vote at the ICA General Assembly on his/her behalf. |
| Responsibility please indicate Rector, Dean, or AN Other title |  |  |
| Title: (e.g. Mr, Dr, Prof) |  |  |
| First/given name: |  |  |
| Family name: |  |  |
| Email: |  |  |
| Telephone number  | 00 country code …. |  |
| **KEY CONTACT PERSON FOR ICA within your organisation****This person will also receive information about ICA’s events and activities.** It is envisaged that this person will support the Institutional Contact in engaging staff in the activities of ICA. |
| Title: (e.g. Mr, Dr, Prof) |  |  |
| First/given name: |  |  |
| Family name: |  |  |
| Position/job title: |  |  |
| Faculty/Department: |  |  |
| Email: |  |  |
| Telephone: |  |  |
| **PERSON RESPONSIBLE INTERNATIONAL RELATIONS****This person is asked to promote ICA’s upcoming events within the institution** |
| Title: (e.g. Mr, Dr, Prof) |  |  |
| First/ given name: |  |  |
| Family name: |  |  |
| Email: |  |  |
| Telephone |  |  |
| **ICA CONTACT PERSON for ICA Board Committees focusing on Innovation in Life Sciences Higher Education**ICA-Edu – ICA Network for Innovation in Life Sciences Higher Education ICA-Edu SIG – ICA-Edu Special Interest Group for Sustainable Bioeconomy EducationICA-CoP Bio-Edu – ICA Community of Practice for Bioeconomy EducationThe ICA Board invites you to nominate a member of academic staff who has a particular interest in developing innovative approaches in teaching and their students’ learning to be a key contact for your university/faculty for these ICA BoardActivities |
| Title (e.g. Mr, Dr, Prof): |  |  |
| First/given name: |  |  |
| Family name: |  |  |
| Position/job title: |  |  |
| Faculty/Department: |  |  |
| Email: |  |  |
| Telephone: |  |  |

**GDPR: The subject of the data hereby acknowledges that the administrator of the data fulfilled all obligations due to the subject of the data, in accordance with Art. 13 of the Directive of the European Parliament and European Council 2016/679.**

This information will be used in the context of ICA’s activities. Specifically, I give my permission to ICA to:

* Use the contact information to inform me and those listed of the activities and events organised by ICA,
* pass relevant information to third parties associated with the work of ICA (Association of European Life Science Universities) and any successor organisation,
* make the information available on the ICA Web site as the first point of contact for ICA in my institution

*If you do not wish to comply with points above please delete which does not apply.*

I confirm that all the persons listed above have given me their agreement for their contact details to be given to ICA for the purposes listed under the bullet points above

Signature Date……………………